



NorQuest College Faculty Association
Executive Committee Meeting Minutes
June 18, 2018

1. **Call to Order and Welcome:** A regular meeting of the Executive Committee of the NorQuest College Faculty Association was held in Edmonton, AB on June 18, 2018. The meeting **convened at 3:49 pm.** Chairman Leslie Sayer presiding, Kim Chaba-Armstrong, VP Communications, recording.

Attendees: Leslie Sayer, Kim Chaba-Armstrong, Linda Black, Tracy Topolnitsky, Alex Caldararu, Sheryl Boisvert, Brooklin Schneider, Upinder Sarkar, Lisa Saxby

Regrets: Susan Otto, Joan Wall, Leah Townsend

2. **Additions to the Agenda** – New business added.
3. **Approval of the Agenda: MOTION:** Linda Black moved to approve the agenda as amended. **Seconded. Carried.**
4. **Corrections to Minutes** of May 28, 2018: Amendments made.
5. **Approval of the Minutes** of May 28, 2018: **MOTION:** Kim Chaba-Armstrong moved to approve the minutes. **Seconded. Carried.**
6. **Officer's Reports** – Full reports are posted on the J drive.
 - a. **President:** Leslie Sayer reported the following: (See report)
 - Leslie spoke privately with Jodi about the 6 Sector model changes: the college has always had the ability to grant applied degrees, but we don't do it and have no plans to. Concordia is not public, so they don't have to abide by certain things that publicly funded colleges do. Leslie asked if NorQuest was affected by Concordia's asking for public funding. Answer: no.
 - There are changes coming between PSPP and LAPP. Doug Short will report after his meeting on June 27.
 - Labour board meeting was postponed until September 17.
 - Joint Health and Safety committed will have as representatives: Alex Caldararu and Marlene Philipps.
 - Leslie will write a letter of thanks to the Premier for speaking at convocation.
 - We don't have office space again.
 - CAUT meeting coming up in Edmonton that Leslie and Lisa are expecting to be invited to.
 - b. **VP Negotiations:** Lisa Saxby reported the following:
 - The ACIFA executive has the same representatives and are getting right into business.
 - c. **VP Welfare:** Alex Caldararu reported the following:
 - Did 2 townhalls of 10-15 participants each.
 - Continues to work with faculty as issues arise.
 - The pattern of HR not consulting with college unions regarding important decisions has been increasing.

- International students can now only get Permanent Residence status with a 2-year program; 1-year certificate level or a mix of certificates.
- d. **VP Professional Affairs:** Linda Black reported the following:
- Emailed Norma to set up a meeting re: PD funding question
 - Great Teacher Conference: sent a survey to participants and all felt it was great but felt the conference was more for new instructors or those low in energy.
- e. **VP Finance:** Sheryl Boisvert reported the following:
- Chequing - \$197,493.40
 - Savings - \$107,168.80
 - GIC - \$233,450
 - Reported the break down of the various legal fees. Total spent not is \$15, 268.20 with another invoice coming.
 - ACIFA Conference expenses were \$30,908.51 which was under the budget of \$35,000 for 24 faculty.

7. Other Reports:

- a. **Representative to the Board of Governors:** - Tracy Topolnitsky reported the following:
- Haven't met since our last meeting.
- b. **Committee Reports:**
- i. **Negotiation Committee** – Not currently active
 - ii. **Grievance Committee** – No report
 - iii. **Faculty Orientation Committee** – Nothing to report
 - iv. **Faculty Development Committee** – No report
 - v. **Social Committee**
 - Planning a summer/back to school social at Hawrelak Park. People said they would like to have a family friendly one.
 - vi. **Communications Committee**

8. Discussion points for Executive Office meeting

- a. Topics: not done

9. Unfinished Business:

- a. Health and Safety Committee nomination of Alex update
- As per president's report Alex Caldararu and Marlene Philipps will be representatives.
- b. List of ideas for internal PD committee from Alex - **TABLED**
- c. Faculty Association PD Committee policy regarding conference goer choosing Linda
- Policy presented, and comments were emailed or passed in.
- d. Strike/Lockout items: ACIFA strike/lockout fund dues number from Sheryl and Leslie
- Numbers: 8% of gross is what we currently collect. Sheryl made a spreadsheet of what dues would be needed for increasing the amount.

- Leslie is still talking with Johnson Insurance re: getting benefits covered during any action.
- e. Acting on Requests that came out of the ACIFA Climate survey discussion with Norma
 - Kim will send Leslie and Alex the notes again. **TABLED**

10. New Business

- a. Remuneration for VP Welfare or having an Assistant VP Welfare
 - Up to .5
- b. NCFA logo clothing
 - Leslie will order pens and USB sticks before end of June.
 - Idea: bring jackets to AGM for people to order.

ACTION: Kim ask Sarah to book the 2nd floor big room for AGM for Thursday, October 25.

MOTION: Moved by Lisa Saxby and **seconded** by Brooklin Schneider: Purchase a laptop not to exceed \$1500 for VP Welfare.

11. Adjournment – Meeting adjourned at 5:20 p.m.

The foregoing minutes were approved by the NorQuest College Faculty Association Executive on September 17, 2018.



VP Communications



President